

BETCHWORTH PARISH COUNCIL AGENDA

Members of Betchworth Parish Council are summoned to attend the Parish Council meeting, to be held on **Monday 12th October 2026 at 8pm** in The Hamilton Room, Betchworth

Meeting Chairman: Cllr Winter - ewinter@betchworth-pc.gov.uk

Residents of Betchworth are invited to attend the meeting

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Councillors

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

3. MINUTES of PREVIOUS MEETING

To approve and sign the minutes from the last Parish Council meeting on 14th September 2026.

4. OPEN FORUM

An opportunity for residents and businesses to raise topics with the Parish Council. Members of the public are invited to put questions or draw relevant matters to Council's attention. The period of time designated for public participation is for a period of up to 15 minutes and shall be limited to 3 minutes per person.

5. COMMUNITY POLICE REPORT

Update from Surrey Police

6. TRANSPORT, HIGHWAYS, FLOODING AND FOOTPATHS

- Highways Update
- Footpath Update
- Airport Update
- Flooding Update
- Climate Update

7. PLANNING

Ratification of Planning Observations made since last meeting

Agree observations on any new planning applications that fall outside of meeting timescales.

Applications received after Agenda published

None

Applications

None

Decisions

- Planning Ref: [MO/2026/01186](#)
- Location: THE OLD HOUSE SOUTH THE STREET BETCHWORTH RH3 7DJ
- Status: NO OBJECTION
- Proposal: T1 - Cedar tree; Fell to ground and remove stump. T2 - Spruce tree; Fell to ground, T3 - Spruce tree; Fell to ground
- Planning Ref: [MO/2026/01029](#)

- Location: HIGHVELD PEBBLE HILL ROAD BETCHWORTH RH3 7BP
Status: APPROVE WITH CONDITIONS
Proposal: Variation of Condition 2 of planning permission MO/2026/00529 for the construction of a hard surfaced tennis court with fencing to allow an increase in height of the fence on one side.

Appeals

None

Appeal Decisions

- Planning Ref: [MO/2026/00955](#)
- Location: LAND OPPOSITE GREAT OAKS SNOWERHILL ROAD BETCHWORTH RH3 7AQ
- Status: CONDITIONS REFUSED
- Proposal: Submission of details pursuant to Condition 2 (drainage, lighting and landscaping) of appeal decision APP/C3620/C/25/3361867 in respect of the erection of a building.

Other Matters

8. AMENITIES

- To acknowledge play equipment dates checked and the playground checklist template
- To acknowledge that defibrillators in Betchworth have been checked
- To receive an update on the Hamilton room defib project
- To acknowledge 1 Burial Ground permit(s) for 453
- To receive an update on the village plan initiative
- To receive an update on the Big Field
- To decide on the Tranquil Wood community asset initiative
- To review improvement suggestions:
 - storage shed
 - visit from a safe & well fire officer
 - wildfire evacuation plan
 - grit bins
 - first aid training
 - drainage ditch creation/clearing

9. COMMUNITY AND COMMUNICATIONS

- To agree Parish Magazine Article.

10. CLERKS UPDATE

- Acknowledge the clerks report and correspondence noted
- Acknowledge ongoing action and decision log
- Acknowledge risk register
- Acknowledge that the interim audit provider Mulberry are independent and competent.
- Acknowledge the completion of internal interim audit on 22/9/26
- Acknowledge that a data audit has been completed
- Acknowledge Clerk & Support Clerk have completed contractual probation period
- Acknowledge the Clerk timesheet for September
- Approve updates to IT Policy, GDPR Policy and Finance Policy
- Acknowledge GDPR training has been completed by Council
- Consideration of proposal for guidance change regarding Councillor expenses specifically for dependents cover during meetings.

11. FINANCE

To acknowledge receipt in September of:

Bank Interest	£	53.41
Burial Ground Income	£	755.00
Allotments	£	0.00
Precept & CSP	£	16,276.84
VAT Reclaim	£	2,117.02
TOTAL Receipts	£	19,202.27

To approve the following amounts for payment in October:

IB00881	Clerks Expenses	£	308.32
IB00882	Hamilton Room	£	50.00
IB00883	Defib Store	£	252.00
IB00884	Farm Fencing	£	9,812.40
IB00885	Betchworth Village War Memorial Hall	£	61.00
IB00886	Mulberry Local Authority Services	£	399.36
IB00887	Hope Nursery	£	90.00
TOTAL PAYMENTS:		£	10,973.08

To acknowledge the following scheduled payments:

Unity Bank Charge	£	7.00
Clerks Mobile (inc VAT)	£	8.00
Josh Flynn Maintenance (inc VAT)	£	856.50
Clerk Salary	£	Redacted
Tax	£	Redacted
Pension	£	Redacted
TOTAL SCHEDULED PAYMENTS	£	4293.86

- Acknowledge the monthly finance report.
- Review dual authorisation for Bank Account payments
- Acknowledge that monthly bank reconciliation has been completed

12. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND FOR INCLUSION ON A FURTHER AGENDA

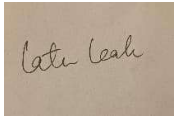
Please advise Chairman prior to the meeting

13. CONFIDENTIAL ITEMS (Closed to Public and Press)

- Consideration of Hamilton Room Defib
- Consideration of School Path Railings
- Consideration of Cycling Signs
- Consideration of Digital Signing of Invoices
- Consideration of Memorial Signs
- Consideration of Surrey Resilience Grant
- Consideration of Support Clerk contract
- Consideration of Burial Ground Oak tree bench
- Consideration of treatment for Bus Shelter

14. MEETING DATES to acknowledge and note

Next Meeting 9th November 2026

A small, square, light brown textured box containing the handwritten signature "Katie Leak" in dark ink.

Signed: Katie Leak Parish Clerk 7th Oct 2026

Members of the public can view any attachments by email request to the clerk. If you wish to attend the Parish Council Meeting, please contact the clerk@betchworth-pc.gov.uk in advance of the meeting in order that suitable access can be made available.