

OCTOBER CLERK REPORT

Betchworth Parish Council

Correspondence to acknowledge.

- Daily work communications (message out the comms that impact Betchworth)
- In the Know weekly and daily bulletin reports
- GATCOM Weekly News Bulletin's (issued to councillors for information)
- NALC Chief Exec Weekly Bulletin's (issued to councillors for information)
- Weekly statements from Cllr Cooksey (issued to councillors for information)
- Request for police report
- Parish Mag enquiry response
- Village Hall enquiry response
- Knights Garden center request re Christmas lightening times
- Correspondence re booking and room availability for 2025 meetings
- Calls and correspondence with resident regarding Parish reporting
- Provided details of Play equipment supplier to neighboring Parish Council
- Provided details to set up A25 DfT consultation workshop to neighboring Parish Council
- Further to SCC update on Pebble Hill, set up multiple residents on email group

Footpaths

- Tenders sent to x 3 contractors for quotes for Church path
- Arranged for footpath entrance by Village Store to be cleared

Highways/ Rail

- Liaised with SCC, Cllr Helyn Clack and Parish Cllrs on Pebble Hill closure and works

Burial Ground

- Correspondence re confirmation of actions on permits x 2
- Information request on ashes memorial
- Information request on replacement memorial
- Information request on memorial
- Call to discuss potential change of pre purchased plot
- Marked grave for internment of ashes

Finance & Policies

- Prepared October invoices for approval
- Reconciled September banking

Meetings Attended / Training

- Cllrs Highways mtg – on site
- V.Chair mtg – on site
- SCC mtg to discuss Pebble Hill issues, resolution and reporting requirements - Teams
- Full Council mtg – on site
- Burial Ground Review – on site
- Resident mtg improvements – on site
- Hope Nursery – on site

Planning

- Weekly planning monitoring
- Submitted appeal letter

Other Items

- Updated noticeboards
- Updated website to reflect new supporting docs process
- Drafts and liaison for Parish News Letter
- Updates to SLCC re account and contact
- Picked up new poppies from MVDC to replace damaged ones
- Requested equipment for litter pick
- Ordered wreath for remembrance Sunday
- Organised benches for Goulburn Green
- Booked planning seminar for cllrs and clerk
- Provided updated ID to Shires Accountants
- Arranged for new SIM from mobile contract supplier