

BETCHWORTH PARISH COUNCIL AGENDA

Members of Betchworth Parish Council are summoned to attend the Parish Council meeting, to be held on **Monday 2nd December at 7.30pm** in The Hamilton Room, Betchworth

Meeting Chairman: Cllr Ed Winter - ewinter@betchworth-pc.gov.uk

Residents of Betchworth are invited to attend the meeting

Council may wish to exclude the public and representatives of the press and broadcast media from the meeting prior to consideration of an item if council considers publicity would be prejudicial to the public interest because of the confidential nature of the business to be conducted

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Councillors

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

3. MINUTES of PREVIOUS MEETING (4th November 2024)

To approve and sign the minutes from the last Parish Council meeting on 4th November 2024.

4. OPEN FORUM

An opportunity for residents and businesses to raise topics with the Parish Council. Members of the public are invited to put questions or draw relevant matters to Council's attention. The period of time designated for public participation is for a period of up to 15 minutes and shall be limited to 3 minutes per person. The Chair may direct that a written or oral response be given as Council will only debate and take decisions relating to business on the Agenda.

5. COMMUNITY POLICE REPORT

To receive an update from the Neighbourhood Police Team

6. TRANSPORT, HIGHWAYS, FLOODING AND FOOTPATHS

- Highways Update
- Flooding – To note TVFS newsletter and agree if further action required
- Footpath Officers Report –an update on local footpaths and rights-of-way -Cllr Laidler
- Gatwick update – Cllr Winter

7. PLANNING

Ratification of Planning Observation(s)

MO/2021/0019/7/NMA

[Link](#)

7, Poland Meadow, Brockham, Betchworth, RH3 7FG

Non-material amendment to allow increase in size of porch roof.

BPC No Comment

New Applications

MO/2024/1822/PLAH

[Link](#)

North Lodge, Brockham Park, Middle Street, Betchworth, Surrey, RH3 7AL

Raise the roof to create a first floor extension.

MO/2024/1860/CAT

[Link](#)

2 Fryleigh Cottages, Snowerhill Road, Betchworth, Surrey, RH3 7AF

Sweet Gum (Liquidambar styraciflua) tree to be removed.

Decisions

MO/2024/1766/EBC

[Link](#)

The Quarry, 250 Pebble Hill, Betchworth, Surrey, RH3 7BY

Upgrade to existing Pole Mounted Transformer (PMT) from 50KV to 200KV.

BPC No Comment MVDC NO OBJECTION

Appeal Decisions (0)

Other Matters (0)

8. AMENITIES & VOLUNTEERING

To acknowledge play equipment dates checked

To acknowledge that defibrillators in Betchworth have been checked

To consider and approve Burial Ground maintenance works

To consider and approve Goulburn Green maintenance works

To consider and approve Allotment maintenance works

To consider and approve Burial Ground Permit request

To consider request and actions for Betchworth station signage

To receive an update on The 4B's biodiversity initiative and agree if any actions are required from Council.

9. CLERKS UPDATE

Acknowledge the clerks report and correspondence noted

To receive an update re items of note from the recent SALC conference

Acknowledge ongoing action log

Agree observations on any new planning applications that fall outside of meeting timescales.

10. COMMUNITY AND COMMUNICATIONS

- To acknowledge and thank volunteers for helping display the poppies in Betchworth
- To acknowledge and thank volunteers and The Village Store for supporting the Litter Pick
- To update on councillor vacancy
- To consider and approve upgrade work to website
- To note Dorking Master Plan consultation closure and workshop on 5th December 2024

11. FINANCE & GOVERNANCE

To receive chairman's update on finance group meeting of draft budget

To approve the signatories of the HSBC mandate following change of Council membership.

To approve debit card on the HSBC expense and receipts account to be used for regular payments and approved adhoc expenditure where a bank transfer is not possible.

To acknowledge completed bank reconciliations up to October by cllr Laidler

To acknowledge update to asset register to reflect the purchase of BPC branded HiViz jackets for Litter Picks and volunteer activities

To acknowledge completion of interim audit by Mulberry 21/11 and receipt of audit report which highlighted the council takes governance, policies and procedures seriously and the systems and procedures in place are fit for purpose.

To agree that the clerks salary and regular expenses (webhosting & phone) can be paid on the 1st of the month by delegated authority.

To acknowledge receipt of £370.64 (£300 Burial Ground £70.64 Interest)

To approve the following amounts for payment in November:

IB00727	HSBC Monthly Bank Charge	£	5.00
IB00728	Julie Vear – Salary & regular expenses	£	1272.68
IB00729	Julie Vear – Project Expenses	£	1020.40
IB00730	HMRC – NI & Tax	£	360.29
IB00731	Hamilton Room (Dec Mtg)	£	20.00
IB00732	Employer Pension	£	66.08
IB00733	Josh Flynn Gardening Services	£	856.50
IB00734	Hope Nursery	£	320.00
IB00735	Betchworth Village Store	£	58.30
IB00736	C Hamilton Landscapes	£	250.00
IB00737	Mulberry Local Authority	£	260.46
IB00738	Tesco Mobile	£	82.85

12. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND FOR INCLUSION ON A FURTHER AGENDA

Please advise Chairman prior to the meeting

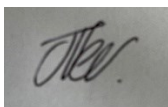
13. CONFIDENTIAL ITEMS (Closed to Public and Press)

- To agree the supplier for the church path

14. MEETING DATES & Events to acknowledge and note

- Next Parish Meeting – Monday 13th January
- SCC Highways Focus Group – 3rd December – Clerk
- MVDC Clerks Meeting Pipbrook – 4th December - Clerk
- SLCC Clerks Forum – 19th December – Clerk
- Clerks holiday w/c 30th December 1wk - Clerk
- Clerk Forum - Tuesday 21st January 2025 - Clerk
- Councillors Forum - Wednesday 22nd January 2025 - Cllrs

Parish Magazine Article: deadline for January **December 9th** : (TBA)



Signed: Julie Vear, Parish Clerk 27th November 2024

Members of the public can view any attachments by email request to the clerk. If you wish to attend the Parish Council Meeting, please contact the clerk@betchworth-pc.gov.uk in advance of the meeting in order that suitable access can be made available.